



SOUTH AFRICAN EMBASSY : WARSAW, POLAND

ul. Koszykowa 54, Trade Centre 6th Floor, 00-675, Warsaw. Entrance from ul. Poznanska 2/4

Tel +48 22 622 1031/05

ADVERTISEMENT: VACANCY FOR CLEANER (Ref: WARP2005)

Job purpose:

To clean and keep the Embassy in an orderly condition.

Basic Salary:

45 010 PLN p.a.

Education/Job requirements:

- Minimum of 5 years schooling plus one year cleaning experience.
- Practical cleaning experience in an office environment and working with several staff members.
- Must have knowledge about efficiency of cleaning material.
- Proper use and maintenance of equipment.
- Must be able to adapt easily, have sense of urgency and initiative.
- Valid Police clearance certificate.
- Must have Basic English.
- Good planning and organising skills.
- Ability to work in a team and requires little direct supervision.
- Must be able to express self well verbally & in writing on routine /familiar issues.
- Must be honest, punctual, dedicated and self-disciplined.

Interested parties must complete the application for employment and submit (in a sealed envelope) their detailed CV accompanied by certified copies of academic credentials together with an ID/Passport size photo to the South African Embassy at the address mentioned above or send by registered mail. Applications sent after the closing date will not be considered. No emailed or faxed applications will be accepted.

N.B. *Correspondence will be conducted with applicants shortlisted for interview. If you don't hear from us 30 days after closing date you should consider your application unsuccessful. Please quote the post reference number in your application.*

Closing date: 18 November 2022

For enquiries, please contact:

Ms M Malongoane

Corporate Services Manager

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Email: Malongoanem@dirco.gov.za